

## School District of Marshfield Act 20- Science-based Early Literacy Instruction WINTER process and timelines

### **SCREENING**

- ❑ **First full week and a half of January** : aimswebPlus Winter screening administration.
- ❑ **Within 15 calendar days after completion of all aimsweb screening:** **Student Score Snapshot** sent home with a cover letter in take-home folders.

### **DIAGNOSTIC ASSESSMENT**

- ❑ **Within 10 calendar days after completion of all aimsweb screening:** any “newly below the 25<sup>th</sup> percentile”<sub>(DPI)</sub> student must receive diagnostic assessments in all skill areas.
- ❑ **Within 10 days after completion of the student’s diagnostic assessment:** A Personal Learning Plan (PLP) must be completed for any “newly below the 25<sup>th</sup> percentile” student.
- ❑ **Following the creation of the PLP:** A copy of the new PLP must be sent home with a cover letter requesting a signature.

### **INTERVENTION**

- ❑ **As soon as possible:** Intervention begins.
- ❑ **10 weeks after the initiation of the PLP and interventions:** Parents receive a progress update. These can be sent home in the form of the aimsweb **Individual Monitoring Report** and cover letter with each quarterly report card. *Note: the progress reports are for all students with a PLP, not only those new in Winter.*